

## Annexure-IX

### PROJECT COMPLETION REPORT

- Notes:
1. 10 copies of the Project Completion Report (PCR) should be sent within one month of the completion or termination of the project.
  2. The PCR should be in bound form.
  3. Cover page should include the title of the project, file number, names and addresses of the investigation.

1. Title of the project:
2. Principal Investigator(s) and Co-Investigator(s):
3. Implementing Institution(s) and other collaborating Institution(s):
4. Date of commencement:
5. Planned date of completion:
6. Actual date of completion:
7. Objectives as stated in the project proposal:
8. Deviation made from original objectives if any, while implementing the project and reasons thereof:
9. Experimental work giving full details of experimental set up, methods adopted, data collected supported by necessary table, charts, diagrams & photographs:
10. Detailed analysis of results indicating contributions made towards increasing the state of knowledge in the subject:
11. Conclusions summarising the achievements and indication of scope for future work:
12. S&T benefits accrued:

- i. List of Research publications

S No	Authors	Title of paper	Name of the Journal	Volume	Pages	Year

- ii. Manpower trained on the project
  - a) Research Scientists or Research Associates
  - b) No. of Ph.D. produced
  - c) Other Technical Personnel trained
- iii. Patents taken, if any

13. Financial Position:

No	Financial Position/ Budget Head	Funds Sanctioned	Expenditure	% of Total cost
I	Salaries/ Manpower costs			
II	Equipment			
III	Supplies & Materials			
IV	Contingencies			
V	Travel			
VI	Overhead Expenses			
VII	Others, if any			
	<b>Total</b>			<b>100%</b>

14. Procurement/ Usage of Equipment

a)

S No	Name of Equipment	Make/Model	Cost (FE/ Rs)	Date of Installation	Utilisation Rate (%)	Remarks regarding maintenance/ breakdown

b) Plans for utilising the equipment facilities in future

Name and Signature with Date

a. \_\_\_\_\_  
(Principal Investigator)

b. \_\_\_\_\_  
(Co-Investigator)